

**REAL ESTATE PERSONNEL  
REAL ESTATE ADMINISTRATION ACTIVITIES**  
*(ER 405-1-12)*

RCS: *DAEN-RE-9(R7)*  
QUARTER ENDING:

TO: CDR USACE (CERE\_PR)  
WASH DC 20314-1000

FROM: *(Division or District)*

ITEM NO.	SECTION I - ACTIVITY	SECTION II - EQUIVALENT PERSONNEL OF TOTAL MANHOURS WORKED <i>(CUMULATIVE)</i>							GRAND TOTAL
		ARMY	AIR FORCE	SUB-TOTAL	CIVIL WORKS	*	*	*	
1.	PROJECT PLANNING								
a.	PRE-AUTHORIZATION								
b.	POST-AUTHORIZATION								
2.	ACQUISITION								
a.	ATTORNEY'S OPINIONS								
b.	ALL OTHER								
3.	CONDEMNATION								
4.	INLEASING								
a.	RECRUITING								
b.	NON-RECRUITING								
5.	APPRAISALS								
a.	STAFF								
b.	CONTRACT								
6.	RELOCATION ASSISTANCE								
a.	PL 91-646								
b.	HOMEOWNERS ASSISTANCE PROGRAM								
c.	EMPLOYEE RELOCATION ASSISTANCE								
7.	COMPLIANCE INSPECTIONS								
a.	MAJOR								
b.	MINOR								
8.	UTILIZATION INSPECTIONS								
a.	MAJOR								
b.	MINOR								
9.	OUTGRANTS								
a.	MAJOR								
b.	MINOR								
10.	DISPOSAL								
11.	LOCAL COOPERATION								
12.	TIMBER HARVESTING								
13.	TEMPORARY PERMITS								
14.	ENCROACHMENTS								
15.	REAL ESTATE AUDITS								
16.	OTHER ACTIVITIES								
17.	DISTRICT OVERHEAD								
	<i>(CONTINUED ON REVERSE)</i> TOTAL								

\*Insert agency of whom work is being performed.

\*\*Insert name of office and strength in "Remarks" on reverse.

1 Personnel not accounted for elsewhere in the report.

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*(Continued)*

SECTION III - AUTHORIZED SPACES		SECTION IV - ACTUAL STRENGTH								
		REAL ESTATE EXEC	ACQUISITION BRANCH	APPRAISAL BRANCH	LEASING BRANCH	MANAGEMENT & DISPOSAL BRANCH	PLANNING & CONTROL	FIELD AND OR PROJECT OFFICES**	TOTAL	AVERAGE SALARY
18	ARMY, DIRECT (O&MA)									
19	ARMY, REIMB. (TIMBER-O&MA)									
20	AIR FORCE (MCA)									
21	CIVIL WORKS									
22	OTHER									

REMARKS